

CITY OF HAYWARD

AGENDA REPORT

AGENDA DATE 05/18/04

AGENDA ITEM 2

WORK SESSION ITEM

TO: Mayor and City Council

FROM: City Manager

SUBJECT: Authorization to Contract for Consulting Services for the Public Safety Radio Communications System

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to contract for services with Macro Corporation, in an amount not to exceed \$270,000, to provide radio communication consulting services.

BACKGROUND:

Recognizing that the City's public safety radio communications system is nearing the end of its useful life, the City Council has designated \$2.25 million in the City's General Fund for replacement of the current system. Staff has begun the process of planning for this important project and has determined that expert assistance is needed both to evaluate the City's needs, and to identify the best solution for improving the City's Radio Communications System.

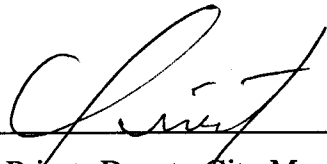
The primary goal of this project is to evaluate the current system, analyze alternatives - with emphasis on wireless, voice and data communications and interoperability, and to provide implementation assistance. The project will be accomplished using a two-phase approach. Phase one will include a detailed evaluation and recommendations of alternatives for meeting current and long range communications needs. Phase two will focus on implementing improvements to the current radio communications system, including its replacement. This includes assistance with the bid process through project management involved in procuring, installing, and testing of a new system. If approved, phase one will begin in early June 2004, with completion by December 2004; phase two will begin January 2005, with completion by June 2005.

A Request for Proposal was issued and responses were received from five consulting firms. A competitive process of review and evaluation was established. An internal committee of representatives from Fire, Police, Public Works and Technology Services evaluated the proposals, the oral presentations and the references.

The committee identified Macro Corporation as the most qualified. The fees presented for both phases of the project by Macro and the other finalist firm ranged from \$224,000 to \$270,000 with Macro being the higher. The selection of Macro was based on their level of experience in evaluating and implementing public safety radio systems, the caliber of the staff that would be allocated to this project, the competitive fee, and excellent client references.

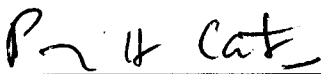
Macro offered more and better services, especially in phase two. Recent California clients include San Mateo County, Tuolumne County, and Walnut Creek Police Department. In addition, Macro has an office in Walnut Creek, making immediate access easier. The other finalist is based outside of California and would additionally charge for their travel expenses to and from Hayward.

Prepared by:




Clancy Priest, Deputy City Manager/Technology Services Director

Recommended by:



Perry Carter, Acting Assistant City Manager

Approved by:



Jesús Armas, City Manager

Attachment: Resolution

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO
NEGOTIATE AND EXECUTE A CONTRACT FOR SERVICES
WITH MACRO CORPORATION TO PROVIDE RADIO
COMMUNICATION CONSULTING SERVICES**

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to negotiate and execute a contract for services with Macro Corporation to provide radio communication consulting services, in an amount not to exceed \$270,000, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2004

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward